



Position Available

Hosting Solutions and Library Consulting Director of Library Services

Location: Hybrid or Telecommuter Position

Employment Type: Full-time, Exempt

Salary: up to \$95,000 dependent on qualifications

Benefits: Comprehensive package

About the Position

HSLC seeks an experienced and collaborative Director of Library Services to oversee and enhance Pennsylvania's POWER Library services. This leadership role manages key statewide library programs, including:

- The Access Pennsylvania statewide union catalog and interlibrary loan system
- Access to E-resources
- The Chat with a Librarian online reference service
- PA Photos and Documents

Under the direction of the Executive Director, the Director of Library Services will manage HSLC's training and library support staff, coordinating their interactions with nearly 3,000 public, school, academic, and special libraries across Pennsylvania.

The Director of Library Services also has service and support responsibilities to HSLC clients in Pennsylvania and beyond.

Key Responsibilities

- Oversees operations and service delivery for POWER Library programs
- Manages and support HSLC's training and library support staff
- Collects, analyzes, and reports service usage statistics
- Evaluates products and services to ensure quality and relevance
- Collaborates with stakeholders to improve system functionality and user experience
- Provides administrative support and represent HSLC at conferences and professional events
- Interacts with outside vendors and user groups
- Serves as backup to the Executive and Deputy Directors in personnel management

- Assists with librarian training for POWER Library services and other HSLC-supported initiatives

Qualifications

- Seven - ten years progressively responsible experience in library management
- Minimum of five years personnel management experience
- Planning and project management skills
- Strong interpersonal, communications and collaborative skills
- Strong marketing and customer service skills
- Excellent written and verbal skills
- Ability to serve as company representative in person and virtually at regional meetings, training and conferences
- Enthusiasm for keeping abreast of new technological developments and insight into their potential for creative application to library services
- Demonstrated ability to provide training
- Working knowledge of Microsoft Office products or equivalent
- Familiarity with POWER Library
- PA residency preferred

Why Join HSLC?

HSLC's mission is to deliver impactful technical solutions and consulting services for libraries of all sizes and types. At HSLC, you'll play a key role in strengthening library services across Pennsylvania and beyond. We are a small but mighty team that offers a collaborative work environment, professional development opportunities, and the chance to make a lasting impact.

How to Apply

Email your letter of interest and resume to Executive Director Maryam Phillips – phillips@hslc.org by November 7, 2025.

Position open until filled.

HSLC is an equal employment opportunity employer and is committed to a diverse workforce. HSLC values inclusion as we seek to recruit, develop, and retain the most qualified employees. HSLC does not discriminate on the basis of race, color, religious creed, ancestry, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. For more information about HSLC please visit www.hslc.org.